

January 11, 2022

Mr. Mullett led the Board and audience in the Pledge of Allegiance. All Board members were present. Also present were Mr. Watkins, Mr. Durrwachter, Mrs. Conley, and Mr. Morris.

On motion by Dr. Rogers, seconded by Mr. Wagner, the Board unanimously approved the public agenda.

On motion by Mr. Ellis, seconded by Dr. Rogers, the Board unanimously approved the memorandum of December 14, 2021.

The Board of Finance annual meeting was called to order at 6:16 p.m. by Mr. Mullett. Indiana law requires the Board of Finance to meet annually after the first Monday in January and on or before the last day of January. Officers stayed the same. Mr. Wagner nominated Mr. Mullett to be the president of the Board of Finance, unanimously approved. Mr. Mullett nominated Dr. Rogers to be secretary of the Board of Finance, unanimously approved. Mr. Wolfe, Dr. Quin, and Ms. Justice were absent for the vote. Mr. Durrwachter reviewed the finances, finance indicators, and investment report as required by IC 5-13-7-7 noting the changes. There are six indicators the state monitors. The first is the average daily membership (ADM).

Mr. Durrwachter reviewed the following with the Board:

- Average Daily Membership - Peru Community Schools had an enrollment of 2,085 in 2012-13 school year. Since that point the ADM has declined 8 of the last 10 years, an average decline of 15 students per year.
- Fund Balances - With the influx of federal stimulus funds, we have been able to save other funds.
- Annual Deficit/Surplus - Expenditures no longer exceed revenue. With an increase to state budget and federal grant funds we have been able to have a surplus and we hope to continue that trend in 2022.
- Fund Balances and Percent of Expenditures - An 8.3% fund balance (1 month of expenditures) is considered an absolute minimum for financial health. A 20% balance (slightly over 2 months of expenditures) is a desired target for most districts. Mr. Durrwachter stated that he believes with declining enrollment that PCS balance of 34.8% is considered a sign of average financial health. PCS is taking steps through maximizing federal funds and operational efficiencies to stabilize spending.
- Revenue by Type - Revenue for PCS from all sources is within the expected ranges, and PCS has no operating referendum revenue.
- Operating Referendum Revenue as Percent of Total Revenue - Peru Community Schools has not sought an operating referendum; therefore, this indicator does not apply to PCS.

Mr. Mullett moved to close the Board of Finance meeting, unanimously adjourned.

The regular meeting of the Board of School Trustees was called to order at 6:44 p.m. by Mr. Mullett.

BOARD REORGANIZATION

Mr. Watkins chaired the election of Board President. He asked for nominations for the office of president. He then opened the floor for nominations. Mr. Wagner nominated Mr. Mullett. Mr. Watkins moved to close the nominations; nominations were closed. Mr. Mullett was approved as Board President by a majority vote of 4.

Office of Vice President

Dr. Rogers nominated Dr. Quin. Mr. Mullett moved to close nominations; nominations were closed. Dr. Quin was approved by a majority vote of 6. Dr. Quin was congratulated as the new vice president.

Office of Secretary

Mr. Wolfe nominated Ms. Justice. Mr. Mullett moved to close nominations;

nominations were closed. Ms. Justice was unanimously approved and congratulated.

Heartland Career Center Board Representative

Mr. Ellis nominated Mr. Wagner. Mr. Mullett moved to close nominations; nominations were closed. Mr. Wagner was unanimously approved.

Athletic Board Representative (2)

Dr. Quin nominated Mr. Wolfe. Mr. Mullett nominated Dr. Rogers. Mr. Mullett moved to close nominations; nominations were closed. Mr. Wolfe and Dr. Rogers were unanimously approved.

Peru Park Board Representative

Dr. Quin nominated Mr. Mullett to continue. Mr. Mullett moved to close nominations; nominations were closed. Mr. Mullett was unanimously approved.

Art Collection Advisory Board Representative

Mr. Mullett nominated Mr. Wagner. Mr. Mullett moved to close nominations; nominations were closed. Mr. Wagner was approved by vote of 6.

ISBA Legislative Representative

Mr. Ellis nominated Mr. Mullett. Mr. Mullett moved to close nominations; nominations were closed. Mr. Mullett was unanimously approved.

Treasurer

Mr. Watkins recommended Mr. Durrwachter continue as treasurer. Dr. Rogers moved to accept the recommendation, seconded by Dr. Quin, unanimously approved.

Deputy Treasurer

Mr. Watkins recommended Mrs. Reel continue as deputy treasurer. Ms. Justice moved to accept the recommendation, seconded by Dr. Rogers, approved by vote of 6-0-1, Dr. Quin abstained.

Committees

Mr. Mullett stated at another time he will meet with Mr. Watkins to assign committee members. He stated if anyone would like to volunteer to serve on any committee to please let him know.

School Board Attorney

Mr. Watkins recommended Downs, Tandy, and Petruniw, P.C.'s to continue as the Board attorney. He stated he is very happy with Downs, Tandy, and Petruniw, P.C.s' services. It is noted that the agreement needs to be edited and brought back for approval in February. The Board is only approving Downs, Tandy, and Petruniw as the School Board attorney, but not the agreement. Dr. Rogers moved to approve the continuation of Downs, Tandy, and Petruniw, P.C., seconded by Dr. Quin, unanimously approved.

Schedule of Board Meetings

School Board will meet on the 3rd Monday of every month. There will be a few different Monday meeting dates due to holidays, vacations, etc. Dr. Rogers moved to approve the board schedule, seconded by Ms. Justice, unanimously approved.

I. PUBLIC COMMENT

II. BLACK AND GOLD AWARDS/RECOGNITIONS

III. PROGRAM

A. RESIGNATIONS/RETIREMENTS/SUSPENSIONS/TERMINATIONS

1. William Woodruff - resignation as PJHS Assistant Principal, effective July 26, 2021.

On motion by Mr. Ellis, seconded by Mr. Wolfe, the Board approved the resignations, retirements, suspensions, and terminations by a vote of 6-0-1, Dr. Quin abstained.

B. RECOMMENDATION FOR CLASSIFIED POSITIONS

1. Baylie Giek - Elmwood temporary long-term teacher sub, April 4, 2022 - May 26, 2022, first 15 days sub pay, then teacher pay for the remainder of contract, no benefits
2. Permission to hire elementary instructional assistant (2)

On motion by Mr. Ellis, seconded by Dr. Rogers, the Board unanimously approved the recommendation for Classified positions.

C. RECOMMENDATION FOR EXTRA-CURRICULAR POSITIONS

1. Adam Sheets - 7th grade boys' basketball assistant (lay) coach

On motion by Dr. Quin, seconded by Ms. Justice, the Board unanimously approved the recommendation for extra-curricular positions.

D. REQUEST TO ATTEND CONFERENCE

1. Romison Saint-Louis - 2022 Indianapolis Football Coaching Clinic - January 21-23, 2022 - only requesting permission to attend.
2. Chris Snyder - Handle with Care Certification Training - March 7-9, 2022 - Anderson, Indiana - requesting lodging (either \$126.00 or \$107.00 per night depending on hotel), registration fees \$1375.00, and 2 meals per day.

On motion by Dr. Rogers, seconded by Mr. Wagner, the Board unanimously approved the requests to attend conference.

E. DONATIONS

1. \$400.00 - to HS Tiger Threads for general use from The Breath Church.
2. \$200.00 - to HS general athletics for general use from E C Severns.
3. \$250.00 - to HS band for general use from anonymous.
4. \$250.00 - to HS choir for general use from anonymous.
5. \$200.00 - to Varsity girls' basketball for general use from Start to Finish Home Improvement.
6. \$150.00 - to Varsity girls' basketball for general use from Pizza Quik.
7. \$200.00 - to JH general athletics from Harmon Photography.
8. \$200.00 - to Summer lunch program for general use in loving memory of Charlotte Miller.
9. \$1500.00 - to school guidance counselors (\$500 to Blair Pointe, \$500 to Elmwood, \$250 to PHS, \$250 to PJHS) for general use from Phi Delta Kappa Fraternity.
10. \$13.80 - to Blair Pointe Elementary for general use from Casey's Cash for Classrooms.

On motion by Ms. Justice, seconded by Dr. Quin, the Board unanimously approved the donations.

F. CONFLICT OF INTEREST DISCLOSURE - As per statute, any Board members or administrators who have a potential conflict of interest must complete a Conflict-of-Interest Disclosure Statement. As per annual practice, it is important for PCS staff members in positions of influence to disclose potential conflicts of interest. Mr. Watkins noted the submission of all PCS conflict-of-interest disclosures. The forms will be forwarded to proper county and state officials for recording and filing.

G. NEOLA FIRST READING - Mr. Watkins gave a first reading for the following NEOLA policies:

Po0112 - Purpose
Po1220 - Employment of the Superintendent
Po2240 - Controversial Issues
Po4425 - Nursing Mothers
Po4430 - Leaves of Absence
Po5111 - Determination of Legal Settlement and Eligibility for Enrollment of Students without Legal Settlement in the Corporation
Po5410 - Promotion, Placement, and Retention
Po6250 - Required ADM Counts for the Purpose of State Funding
Po7440.01 - Video Surveillance and Electronic Monitoring
Po7450 - Property Inventory

H. STATE OF THE CORPORATION ADDRESS - Mr. Watkins briefly provided the Board with an outline/update of our major successes in 2021 and an overview of our strategic goals for 2022.

IV. BUDGET

A. CLAIMS - Mr. Durrwachter presented and reviewed the claims for Board approval. Questions were asked and answered. On motion by Dr. Rogers, seconded by Mr. Wolfe, the Board approved the claims by a vote of 6-0-1 (Dr. Quin abstained) as follows:

AP SUMMARY

EDUCATION FUND	309,705.11
DEBT SERVICE	1,066,250.00
OPERATING FUND	209,515.43
SCHOOL LUNCH FUND	60,898.70
TEXTBOOK RENTAL FUND	62.00
INSURANCE WELLNESS CLINIC	23,000.00
ACADEMIC MONITOING PACKAGE	15,276.21
KICKS FOR KIDS	89.79

REIMBURSEABLE FUND	617.46
KROGER REWARDS	3,500.00
FORMATIVE ASSESSMENT GRANT	6,446.00
SECURED SCHOOL SAFETY GRANT	1,425.43
NESP 19/20	293.42
HIGH ABILITY GRANT	998.99
PARENT NURTURING PROGRAM	1,751.96
ADULT ED 21/22	115.00
TITLE IV-A SAFE & DRUG FREE	200.00
TITLE IIA FY 2020	704.56
TITLE VIB RLIS FFY 21-23	200.00
ESSER III	62,921.59
ESSER II	13,224.91
TOTAL	1,777,196.56

PR SUMMARY

EDUCATION FUND	179,672.34
OPERATING FUND	32,571.44
SCHOOL LUNCH FUND	4,497.32
FY18 SECURED SCHOOL SAFETY G	2,271.60
TITLE I 2021/22	103.18
GROUP INSURANCE	8,218.06
RETIREEES-TERM LIFE INSURANCE	423.80
FRINGE BENEFITS	622,357.34
TOTAL	850,115.08

- B. FUND MONITORING REPORT - Mr. Durrwachter reviewed the monthly fund monitoring report. Questions were asked and answered.

On motion by Dr. Rogers, seconded by Dr. Quin, the Board unanimously approved the fund monitoring report.

- C. COVID LEAVE DAYS - Mr. Watkins discussed our current and future plan of action for Classified and Certified staff leave of absence days due to Covid-19. PCS is currently providing staff with 10 Covid-19 leave days.

V. OPERATIONS AND TECHNOLOGY

- A. FACILITY USE REQUESTS - **All requests will be subject to approvals, changes, and requirements for Covid-19 from MCHD and/or ISDH. **
1. Bengal Stadium track facility - EastPointe Bible Church - 9th annual Runner's Camp for children pre-school through 6th grade - June 13 - 17, 2022 - 7:00 a.m. - 1:00 p.m. Requesting fee rental waiver, will pay custodial fees. Annual request.
 2. Blair Pointe kitchen & cafeteria - Tri-Kappa Easter egg project- April 8-9, 2022, April 8 - 1:30 p.m. - 5:00 p.m., April 9 - 8:00 a.m. - 5:00 p.m. Requesting for waiver of rental fees, will pay cafeteria and custodial fees. Annual request.

On motion by Dr. Quin, seconded by Dr. Rogers, the Board unanimously approved the facility use requests.

- B. OSHA EMERGENCY TEMPORARY STANDARD - Mr. Watkins reviewed OSHA's ETS on establishing, implementing, and enforcing a written policy on vaccines, testing, and face coverings.
- C. PERMISSION TO RECEIVE BIDS - Mr. Watkins will request permission to receive bids on a general maintenance truck.

On motion by Mr. Ellis, seconded by Mr. Wagner, the Board unanimously approved permission to receive bids.

VI. AGREEMENTS AND CONTRACTS

- A. TUITION AGREEMENT - Mr. Watkins requested approval to pay \$315.33 towards Mr. Murray's second master's class for the 2021-2022 school year. This will total the \$1500.00 that is allocated in the master contract.

On motion by Dr. Rogers, seconded by Dr. Quin the Board unanimously approved the tuition agreement for Mr. Murray.

- B. TUITION AGREEMENT - Mr. Watkins requested approval to pay up to \$1500.00 to the University of Saint Francis for Mr. Dustin McDowell's Master of Science in Education, Special Education - Mild Intervention degree.

On motion by Dr. Rogers, seconded by Dr. Quin the Board unanimously approved the tuition agreement for Mr. McDowell.

VII. BOARD AND ADMINISTRATIVE COMMENTS

- A. SUPERINTENDENT - Mr. Watkins expressed his gratitude, gave thanks, and congratulations to the following:
- Sincerest condolences to the family and friends of Janet Elson Crocket. Janet was an Elmwood Elementary aide for 13 years.
 - Peru Tiger Bowling Club - 2nd place for sectionals and headed to Crawfordsville this Saturday for regionals.
 - Basketball:
Boys Miami County Invitational Champions
All County Tournament players: Emma Eldridge, Matt Ross, and Gavin Eldridge
Braxten Robbins received an exemplary behavior report from the IHSAA
 - Wrestling: Varsity Twin Lakes Invitational Champions
 - PHS Swing Choir performed at St. John's on December 14. Thank you to our performers and Dr. Gornto
 - Mr. Watkins gave a quick 7-12 project and Heartland Career Center project update
 - Custodians and Maintenance - thank you for all that you do!
 - Wishing everyone a Happy New Year!
 - Board members - thank you for supporting us and allowing us to do what we do.

Happy Birthday Dr. Quin! - January 8

- B. BOARD MEMBER - Dr. Rogers requested to be provided a rundown of PCS open positions every month.

Mr. Mullett gave updates and reminders. He also stated that they would begin talking strategic planning sessions with some possible work sessions.

VIII. ADJOURNMENT

With no further business to discuss, Dr. Rogers motioned to adjourn the meeting at 9:02 p.m., unanimously approved.

Secretary,

Brittany Justice

/dc